

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, June 26, 2023, beginning with Executive Session at 6:00 PM and the Regular Board meeting at 7:00 PM via Zoom electronic meeting/held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Mr. Paul Bianchini
Mr. Chase Ogburn	Ms. Beverly Schwab
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz (via Zoom)	Mrs. Julie Sepesy

The following members were excused/absent:
Mr. Cory Matchett

The following non-members were present:

Mr. Thomas Samosky, Superintendent
Mrs. Mary Burford, Business Manager
Mrs. Pam Staley, Board Secretary (interim)
Mr. Sal Bittner, Solicitor, Andrews and Price

The following community members were present:

Attendee list is filed with Board Documents

* List of all members that attended virtual session will be filed with official Board minutes

I. **Executive Session** (6:00pm)

Executive Session was held starting at 6:00pm and ending at 7:22 pm.
Executive session items discussed were Safety Issues, Legal, Facilities and Programs.

II. Call to Order, Pledge of Allegiance, Roll Call

By Whom: President McKay

Time: 7:27 pm

III. Approval of Agenda – Regular Meeting of June 26, 2023

1st: Ms. Schwab

2nd: Mr. Ursitz

Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the agenda of the Regular Meeting of June 26, 2023. Motion passed unanimously, 8-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Ms. Melissa Duran, Midway, PA, asked about the 7/8 grade softball coaching position and the hiring selection process. As personnel issues are not discussed at the Board meeting, Mr. Samosky offered to answer any questions after the meeting.

V. Action on the approval of the Minutes of the Regular Meeting of May 22, 2023

1st: Ms. Schwab

2nd: Mr. Ursitz

Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz, to approve the minutes of the Regular Meeting of May 22, 2023. Motion passed unanimously, 8-0.

VI. Secretary's Correspondence

none

VII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Gaskill

2nd: Mrs. Miles

Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Miles that the Board approve the Bills for Payment. Motion passed unanimously, 8-0.

B. Action on the approval of the Treasurer's Report Account Summaries.

1st: Mrs. Gaskill

2nd: Ms. Schwab

Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab, that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 8-0.

C. Action on the approval of Budget Control Reports

1st: Mrs. Gaskill

2nd: Ms. Schwab

Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab, that the Board approve the Budget Control Reports. Motion passed unanimously, 8-0.

VIII. Reports

A. Board Reports

Ms. Beverly Schwab shared that all of the Future Farmers of America representatives from Fort Cherry placed in the top 10 or higher at the PA FFA State Convention held in State College in June.

Mr. Paul Bianchini gave the Fort Cherry Foundation report. Mr. Bianchini reported that the tax credit application was in to the State of Pennsylvania and we are waiting for their reply. He also reported that at the August meeting they will be planning for a fall event.

B. Solicitor's Report

none

C. Superintendent's Report

Superintendent's Report is included in the Board packet and posted on the Fort Cherry website. Mr. Samosky took this time to comment on the success of this year's graduation ceremony. He also shared that we are fortunate to have a Theil College computer programmer who has volunteered to work with our students.

IX. Personnel and Curriculum

A. Action on the approval to hire Mr. Zachary Simpson as Director of Facilities, contingent upon final receipt and review of any and all new hire paperwork.

1st: Mrs. Sepesy

2nd: Ms. Schwab

Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Ms. Schwab, to approve Mr. Zachary Simpson as Director of Facilities, contingent upon final receipt and review of any and all new hire paperwork. Motion passed unanimously, 8-0.

B. Action on the approval to hire Ms. Jenna Carnahan as the Elementary Health and Physical Education Teacher, per the FCEA Collective Bargaining agreement, contingent on the final receipt and review of any

and all new hire paperwork.

1st: Ms. Schwab 2nd: Mrs. Sepesy Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, to approve Ms. Jenna Carnahan as the Elementary Health and Physical Education Teacher, per the FCEA Collective Bargaining agreement, contingent on the final receipt and review of any and all new hire paperwork. Motion passed unanimously, 8-0.

- C. Action on the approval to create two (2) part-time paraprofessional positions for Fort Cherry High School Life Skills Support classroom.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the creation of two (2) part-time paraprofessional positions for Fort Cherry High School Life Skills Support classroom. Motion passed unanimously, 8-0.

- D. Action on the approval to create a part-time paraprofessional (approximately 3 hours/day) position to support a student attending Parkway West CTC.

1st: Mrs. Sepesy 2nd: Ms. Schwab Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Ms. Schwab, to create a part-time paraprofessional (approximately 3 hours/day) position to support a student attending Parkway West CTC. Motion passed unanimously, 8-0.

- E. Action on the approval to hire Ms. Shawna Fay as part-time elementary paraprofessional effective August 21, 2023 contingent upon the receipt and review of any and all new hire paperwork.

1st: Mrs. Sepesy 2nd: Mrs. Gaskill Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Mrs. Gaskill, to hire Ms. Shawna Fay as part-time elementary paraprofessional effective August 21, 2023 contingent upon the receipt and review of any and all new hire paperwork. Motion passed unanimously, 8-0.

- F. Action on the approval to hire Ms. Deanna Sullivan as the Parkway West Career and Technical Center paraprofessional effective August 21, 2023 contingent upon the receipt and review of any and all new hire paperwork.

1st: Ms. Schwab 2nd: Mrs. Sepesy Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, to hire Ms. Deanna Sullivan as the Parkway West Career and Technical Center paraprofessional effective August 21, 2023 contingent upon the receipt

and review of any and all new hire paperwork. Motion passed unanimously, 8-0.

- G. Action on the approval of 30 summer work hours for educational purposes from June 5 - August 18, 2023 for the ESL teacher.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve 30 summer work hours for educational purposes (assessments and reporting) from June 5 - August 18, 2023 for the ESL teacher. Motion passed unanimously, 8-0.

- H. Action on the approval to grant an annual stipend of \$5,000.00 to an administrator for the Director of Transportation position for the 2023/2024 school year (7/1/2023 - 6/30/2024)

1st: Mrs. Sepesy 2nd: Ms. Schwab Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Ms. Schwab, to grant an annual stipend of \$5,000.00 to an administrator for the Director of Transportation position for the 2023/2024 school year (7/1/2023 - 6/30/2024). Motion passed unanimously, 8-0.

- I. Acknowledge the medical/FMLA leave for professional employee #2022-23-06, effective August 21, 2023 - January 3, 2024.

Mrs. McKay acknowledged the medical/FMLA leave for professional employee #2022-23-06, effective August 21, 2023-January 3, 2024.

- J. Acknowledge the maternity leave for professional employee #2022-23-07, effective October 3, 2023 through June 7, 2023.

Mrs. McKay acknowledged the maternity leave for professional employee #2022-23-07, effective October 3, 2023 through June 7, 2023.

- K. Acknowledge the maternity leave for professional employee #2022-23-08, effective November 1, 2023 through June 7, 2024.

Mrs. McKay acknowledged the maternity leave for professional employee #2022-23-08, effective November 1, 2023 through June 7, 2024.

- L. Acknowledge the resignation of Mrs. Kim Dully, Mental Health Consultant, effective June 2, 2023.

Mrs. McKay acknowledged the resignation of Mrs. Kim Dully, Mental Health Consultant, effective June 2, 2023, and thanked her for her service and contributions to the District.

- M. Acknowledge the resignation of Mrs. Mariah Jones, high school nurse, effective June 19, 2023.

Mrs. McKay acknowledged the resignation of Mrs. Mariah Jones, high school nurse, effective June 19, 2023, and thanked her for her service and contributions to the District.

- N. Acknowledge the resignation of Mrs. Sharon Allison, Elementary paraprofessional, effective June 26, 2023.

Mrs. McKay acknowledged the resignation of Mrs. Sharon Allison, Elementary paraprofessional, effective June 26, 2023, and thanked her for her many years of service and dedication.

- O. Acknowledge the agreement between Intermediate Unit 1 and Fort Cherry School District for the Fusion Cyber Solutions Program.

Mrs. McKay acknowledged the agreement between Intermediate Unit 1 and Fort Cherry School District for the Fusion Cyber Solutions Program.

I. Buildings and Grounds

none

II. Transportation

none

III. Finance - ROLL CALL NEEDED

- A. Action on the approval of the adoption of the Total Tax Structure (Resolution #6)

1st: Mrs. Sepesy 2nd: Mrs. Gaskill Motion: 7-1

Mrs. Sepesy made a motion, which was seconded by Mrs. Gaskill, that the Board approve the adoption of the Total Tax Structure (Resolution #6). There will be a 5.1 increase in the millage rate. The maximum allowed was 5.2. Roll call was made and 7 present Board members voted yes, with Ms. Schwab voting against. Motion passed, 7-1.

- B. Action on the approval of the adoption of the 2023-2024 Budget and Setting of Real Estate Millage for the 2023-2024 fiscal year (Resolution #7).

1st: Mrs. Gaskill 2nd: Mrs. Sepesy Motion: 7-1

Mrs. Gaskill made a motion, which was seconded by Mrs. Sepesy, that the Board approve the adoption of the 2023-2024 Budget and Setting of Real Estate Millage for the 2023-2024 fiscal year (Resolution #7). Roll call was made and 7 present Board members voted yes, with Ms. Schwab voting against. Motion passed, 7-1.

C. Action on the approval of the adoption of the Homestead and Farmstead Exclusion Act (Resolution #8)

1st: Mrs. Sepesy 2nd: Mrs. Miles Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Miles, that the Board approve the adoption of the Homestead and Farmstead Exclusion Act (Resolution #8). Roll call was made and all present Board members voted yes. Motion passed unanimously, 8-0.

D. Action on the approval of Resolution #9 to authorize Andrews and Price to file real estate tax appeals for the 2024 Tax Year.

1st: Ms. Schwab 2nd: Mrs. Sepesy Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the Board approve to authorize Andrews and Price to file real estate tax appeals for the 2024 Tax Year. Roll call was made and all present Board members voted yes. Motion passed unanimously, 8-0.

IV. Technology

A. Action on the approval to renew the annual learning management system subscription for \$6,315.00, effective July 1, 2023 - June 30, 2024.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to renew the annual learning management system subscription for \$6,315.00, effective July 1, 2023 - June 30, 2024. Motion passed unanimously, 8-0.

B. Action on the approval to renew the annual cloud productivity workspace subscription for \$4,095.00, effective July 27, 2023 - July 26, 2024.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to renew the annual cloud productivity workspace subscription for \$4,095.00, effective July 27, 2023 - July 26, 2024. Motion passed unanimously, 8-0.

- C. Action on the approval of an inventory management system for 1:1 devices at a cost of \$1,262.80.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve an inventory management system for 1:1 devices at a cost of \$1,262.80. Motion passed unanimously, 8-0.

- D. Action on the approval of a renewal for Multi-Factor Authentication program at a cost of \$2,800.00.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the renewal of the Multi-Factor Authentication program at a cost of \$2,800.00. Motion passed unanimously, 8-0.

- E. Action on the approval to renew the PDF editing and assignment flow software for \$3,045.00 for all students and staff District-wide.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 7-1

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the renewal of the PDF editing and assignment flow software for \$3,045.00 for all students and staff District-wide. Motion passed, 7-1 with Mrs. Sepesy opposed.

- F. Action on the approval to purchase mobile device management software with 150 licenses for a 3-year term for \$2,458.00.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the purchase of mobile device management software with 150 licenses for a 3-year term for \$2,458.00. Motion passed unanimously, 8-0.

- G. Action on the approval to renew the virtual server software and support for a 3-year term commencing on July 15, 2023 at a total cost of \$5,495.00.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the renewal of the virtual server software and support for a 3-year term commencing on July 15, 2023 at a total cost of \$5,495.00. Motion passed unanimously, 8-0.

- H. Action on the approval of a video viewing and assessment tool at a cost of \$3,549.00.

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve the video viewing and assessment tool at a cost of \$3,549.00. Motion passed unanimously, 8-0.

- I. Action on the approval to renew the annual academic operating system and software licenses for District employees at a cost of \$8,280.00, effective August 1, 2023 - July 31, 2024.
1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve to renew the annual academic operating system and software licenses for District employees at a cost of \$8,280.00, effective August 1, 2023 - July 31, 2024. Motion passed unanimously, 8-0.

- J. Action on the approval to renew the annual contract for e-sign software at a cost of \$1,176.00, effective June 2023 - June 2024.
1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve to renew the annual contract for e-sign software at a cost of \$1,176.00, effective June 2023 - June 2024. Motion passed unanimously, 8-0.

- K. Action on the approval to purchase an employee web portal and document center at an initial cost of \$10,850.00 and annual maintenance cost of \$3,615.00.
1st: Ms. Schwab 2nd: Mrs. Gaskill Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Gaskill, to approve to purchase an employee web portal and document center at an initial cost of \$10,850.00 and annual maintenance cost of \$3,615.00. Motion passed unanimously, 8-0.

I. Athletics

- A. Action on the approval to hire Mr. James Sheil as Varsity Volleyball Assistant Coach.
1st: Mrs. Sepesy 2nd: Ms. Schwab Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Ms. Schwab, to hire Mr. James Sheil as Varsity Volleyball Assistant Coach. Motion passed unanimously, 8-0.

- B. Action on the approval to hire Ms. Natalie Groszkiewicz as the Girls' 7/8 grade head softball coach, contingent on the final receipt and review of any and all new hire paperwork.

1st: Mrs. Sepesy 2nd: Mr. Bianchini Motion: 7-1

Ms. Sepesy made a motion, which was seconded by Mr. Bianchini, to hire Ms. Natalie Groszkiewicz as the Girls' 7/8 grade head softball coach, contingent on the final receipt and review of any and all new hire paperwork. Motion passed, 7-1. Ms. Schwab was opposed.

- C. Action on the approval to join a hockey co-op with Trinity School District at no cost to the District.

1st: Mrs. Sepesy 2nd: Mrs. Gaskill Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Mrs. Gaskill, to join a hockey co-op with Trinity School District at no cost to the District. Motion passed unanimously, 8-0.

- D. Action on the approval of the 7/8 grade cheerleading team to attend a 2-day camp offered by Elite Cheerleading, at no cost to the District, at a date to be determined.

1st: Mrs. Sepesy 2nd: Mrs. Miles Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Mrs. Miles, to approve the 7/8 grade cheerleading team to attend a 2-day camp offered by Elite Cheerleading, at no cost to the District, at a date to be determined. Motion passed unanimously, 8-0.

- E. Acknowledge the resignation of Mr. Alan Salvini as the High School Strength and Conditioning Coach effective May 29, 2023.

Mrs. McKay acknowledged the resignation of Mr. Alan Salvini, high school strength and conditioning coach, effective May 29, 2023, and thanked him for his service and contributions to the District.

- F. Acknowledge the resignation of Ms. Hannah Cornell as the assistant cross country coach.

Mrs. McKay acknowledged the resignation of Ms. Hannah Cornell, assistant cross country coach, effective immediately, and thanked her for her service and contributions to the District.

II. Activities

none

III. Policy

- A. Acknowledge the first reading of Policy 202 - Eligibility of Non-Resident Students.

Policy 202 – Eligibility of Non-Resident Students was acknowledged. No discussion.

I. Miscellaneous

- A. Acknowledge the ARP ESSER Health and Safety Plan for the 2023-2024 school year noting there have been no changes or revisions.

The ARP ESSER Health and Safety Plan for the 2023-2024 school year, with no changes or revisions, was acknowledged.

- B. Action on the approval of a Partial Hospitalization Program Services agreement between the IU1 and Fort Cherry School District for the 2023-2024 school year.

1st: Ms. Schwab 2nd: Mrs. Gaskill Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Gaskill, to approve the Partial Hospitalization Program Services agreement between the IU1 and Fort Cherry School District for the 2023-2024 school year. Motion passed unanimously, 8-0.

- C. Action on the approval of a Special Education Services Agreement one year contract between Fort Cherry School District and Avella School District for the 2023-2024 school year, subject to final review and approval of the District's Solicitor.

1st: Mrs. Sepesy 2nd: Mrs. Miles Motion: 8-0

Ms. Sepesy made a motion, which was seconded by Mrs. Miles, to approve the Special Education Services Agreement one year contract between Fort Cherry School District and Avella School District for the 2023-2024 school year, subject to final review and approval of the District's Solicitor. Motion passed unanimously, 8-0.

- D. Action on the approval of two (2) professional employees to attend Safety Care Trainer training at a cost of \$3,500.00 plus mileage (seminar in Pittsburgh).

1st: Ms. Schwab 2nd: Mrs. Miles Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Miles, to approve of two (2) professional employees to attend Safety Care Trainer

training at a cost of \$3,500.00 plus mileage (seminar in Pittsburgh).
Motion passed unanimously, 8-0.

E. Action on the approval to purchase twenty (20) portable radios from
Lauttamus Communications for \$8,950.00.

1st: Ms. Schwab 2nd: Mrs. Gaskill Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Gaskill, to
approve the purchase twenty (20) portable radios from Lauttamus
Communications for \$8,950.00. Motion passed unanimously, 8-0.

I. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the
Board of School Directors)

There were no public comments.

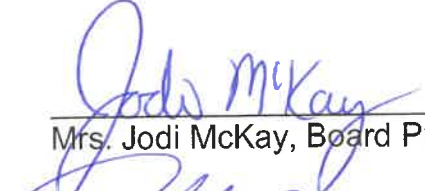
II. Executive Session

The meeting adjourned to Executive Session where personnel was
discussed.

III. Adjournment

1st: Ms. Schwab 2nd: Mrs. Sepesy Motion: 8-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy, that the
Board approve the adjournment of the Regular Meeting of June 26, 2023.
Motion passed unanimously, 8-0, and the meeting adjourned at
8:08 pm.



Mrs. Jodi McKay, Board President



Mrs. Pam Staley, Board Secretary